



Community Care Facilities

Licensing Officers of BC

TRAVEL BURSARY APPLICATION FORM

Travel Bursaries are available for CCFLOBC members (excluding Executive members) who qualify when attending Symposiums and/or AGMs.

Parameters for approval:

- Applicant must be a member in good standing
 - Applicant must be attending all dates of Symposium to qualify for reimbursement
 - Applications will be approved on a first come first served basis (based on a maximum travel budget of \$5000/year)
 - Mileage to be determined at \$.68/km
 - 500 km or over (mileage or airfare) 75%
 - 200 – 500 km (mileage or airfare) 50%
 - 200 kms or less (mileage or airfare) 25%
- Travel cost Calculation:** * calculate difference between vehicle mileage and airfare cost
- Mileage to venue from city of residence and return _____kms
 - Airfare (% rate for reimbursement) mileage to venue from city of residence and return _____kms
-

Member information:

Name: _____

Address: _____

City: _____ Postal Code: _____

Phone (W): _____ E-mail (W): _____

Health Authority: _____

Area of work: Child ___ Residential ___ Both ___ Sr. LO ___ Student ___
Other (please describe) _____

Please attach the completed **Symposium Expense Worksheet** (attached as a separate document)

Please return application form and supporting documents to CCFLOBC via email at: ccflobc@gmail.com

www.CCFLOBC.ca
ccflobc@gmail.com